EXCERPTS FROM THE MINUTES OF A MEETING

OF THE COMMON COUNCIL OF THE

CITY OF WOODBURN

The Common Council of the City of Woodburn met at the City Hall of Woodburn, Allen County, Indiana, on the 20th day of November, 2017, at the hour of 7:00 p.m., in a regular monthly meeting pursuant to the rules of the Common Council and Indiana law.

The meeting was called to order by Mayor Joseph Kelsey, who presided and called for those in attendance to recite the Pledge of Allegiance. On call of the roll the members of the Common Council were shown to be present or absent as follows:

Present: Absent:

Councilman Watts

Councilman Voirol

Councilman Gerig

Councilman Renner

Councilman Martin

Clerk-Treasurer Timothy Cummins, Superintendent Ryan Walls and Police Chief Randy Duhamell were also present, as was Ben Adams from Commonwealth Engineers, Inc. and Ross Hagen, of H.J. Umbaugh & Associates, Certified Public Accounts, LLP.

(Other Business)

The Mayor opened the meeting with an alley vacation public hearing. The Mayor introduced Michelle Wood from the Department of Planning Services to describe the proposal. Upon Ms. Wood’s description, Councilman Renner moved to read Ord 17-1359 (Partial Vacate of Alley) in full, second by Councilman Watts, all present in favor. Councilman Renner then moved to accept the first reading of Ord 17-1359, second by Councilman Gerig, all present in favor. After hearing all discussion, the Mayor closed the public hearing at 7:11 p.m.

The Clerk-Treasurer then presented the proofs of publication, posting and mailing of the notice of the public hearing on Ord. 17-1357 to be held at this meeting. Said notice and proofs of publication, posting and mailing thereof being found to be in due form, the same were approved and ordered filed. Councilman Voirol moved that Ordinance No. 17-1357, the rate ordinance, be read a second time by title in order to apprise the public of the provisions thereof and that the public hearing on said ordinance beheld at this time. This motion was seconded by Councilman Gerig, and on call of the roll, was carried by the following vote:

Ayes Nays

Councilman Watts

Councilman Voirol

Councilman Gerig

Councilman Renner

Ordinance No. 17-1357 was then read a second time by title. Mayor Kelsey announced that the Council was now ready to hear all persons desiring to be heard on said ordinance.

During the hearing, a resident asked how long the current rates satisfy the expenditures needed for the City as well as how long of a term is being proposed for the bond issue. Mr. Hagen informed this resident that it is a requirement to project outwards at least 3 years. The majority of the bond will be for 20 years with a smaller portion for 35 years. After hearing all discussion and having no further comments from the public, the Mayor closed the public hearing at 7:18 p.m.

The Mayor then asked Police Chief Duhamell for his report to the Common Council. The Chief indicated that the Woodburn Police Reserves logged 168 patrol hours and 80 hours of training in October. The reserves have logged 1,384 patrol hours and 215 training hours for the year to date. The Chief also reported that two new reserve candidates have completed their pre-basic training, having finished 8 hours of firearms qualifications last week. The Chief reported that the 2017 Santa Toy Patrol is underway with donations coming through the Dollar General Store in Woodburn. Any persons wishing to donate to this program can leave items at the Dollar General or City Hall.

The Mayor then requested that the Utilities Superintendent give his report. The Board of Works approved work to be done on one of the wells that is leaking currently. Christmas lights will be placed shortly after Thanksgiving. Leaf pickup will conclude on December 1, 2017. If you should have leaves remaining after this date, please take your leaves to the compost site if you live within the City limit.

The Mayor then proceeded to give his report. He asked for a motion to award contracts for the three separate bids for work involved with the upcoming mechanical plant as presented by Commonwealth Engineers, Inc. Councilman Renner moved to authorize the Mayor to sign the notice of award for each of the three bids, second by Councilman Voirol, all present in favor. The mayor indicated that the dumpsters that are provided by the Allen County Solid Waste District for Christmas tree recycling in the past will no longer be available this year. As an alternative, the City encourages residents to place their trees in the compost site off of Tile Mill road. The Mayor presented a contract from A & Z Engineering to assess the feasibility of potential land being added into the current Industrial Park. Councilman Renner moved to proceed with the presented contract, pending a portion of City owned property within the Industrial Park being sold, second by Councilman Voirol, all present in favor. The Mayor will send in the application for the proposed “Warrior Road” as part of an 80/20 federal grant within the week.

The meeting minutes were then presented from the November 6th meeting. After discussion, Councilman Watts moved to accept the minutes from the meeting on November 6th as presented, second by Councilman Voirol, all present in favor. Warrants were presented. After inspection, Councilman Voirol moved to pay the warrants as presented, second by Councilman Gerig, all present in favor.

The Mayor then indicated that the Council would return to the issue of Ord. 17-1357 and stated that final action on said ordinance would be in order. The ordinance having been read by title on second reading to apprise the people present of the contents thereof, he directed the Clerk-Treasurer to read said ordinance a third time by title.

Said ordinance having been read a third time by title, Councilman Gerig then moved that the ordinance be adopted as read. This motion was seconded by Councilman Renner, and on call of the roll, was carried by the following vote:

Ayes Nays

Councilman Watts

Councilman Voirol

Councilman Gerig

Councilman Renner

Mayor Joseph Kelsey announced that Ordinance No. 17-1357 had been duly passed and adopted.

(Other Business)

The Mayor congratulated the Woodlan football team for their recent achievements. Councilman Voirol discussed bringing a project proposal to the next Main Street meeting and was asking for the price per street light for the given type that is currently in place.

There being no further business presented to the meeting, on motion duly made by Councilman Renner, seconded by Councilman Watts and unanimously carried, the meeting thereupon adjourned at 8:06 p.m.

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Timothy Cummins, Clerk-Treasurer

Approved:

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Joseph Kelsey. Mayor

CERTIFICATION

I, Timothy Cummins, the duly qualified and acting Clerk-Treasurer of the City of Woodburn, Indiana, do hereby certify that the above and foregoing is a true and exact excerpt of minutes of the meeting of the Common Council of the City of Woodburn, Indiana, at which meeting a quorum was in attendance and acting throughout, and held November 20, 2017, as such appears in the official minutes of said Common Council of the City of Woodburn, Indiana, in my custody.

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Timothy Cummins, Clerk-Treasurer

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