**RESOLUTION 16-209**

A RESOLUTION OF THE CITY OF WOODBURN, INDIANA

COMMON COUNCIL REGARDING

ONLINE UTILITY PAYMENT FEE STRUCTURE

 WHEREAS, The City of Woodburn (“City”) recognizes the value in providing an online option for utility customers to pay their monthly bills; and

 WHEREAS, a resolution marking the specifics in how these payments will be handled is appropriate;

 NOW, THEREFORE, the City of Woodburn Indiana Common Council (“Council”) hereby resolves as follows:

The City will charge fees to utility customers who choose to use the online payment portal through Horizon Bancorp (“Horizon”), in the following manner:

1. Any credit or debit card payment received through the online payment portal will be charged a convenience fee of $3.
2. Any customer who pays by ACH directly through the designated account of their financial institution will have no charge associated with this service.
3. If it is determined that a monthly file will be sent to Horizon, this service will also be available to city utility customers at no charge for their use.

These options are not required, nor will they eliminate previously accepted methods of payment.

At times, a payment may come back to Horizon as insufficient funds after a utility customer has submitted payment. In the event that Horizon charges the City a fee for a returned payment, the City will apply a penalty to the utility customer at the greater of either the amount of charge that Horizon has given to the City, or $10. Any exceptions to this resolution must be authorized by the Council and will be shown in the minutes to serve as justification for execution of said exception by the Clerk-Treasurer’s Office.

Adopted and Resolved this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2016.

**COMMON COUNCIL OF THE CITY OF WOODBURN, INDIANA**

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Daniel Watts, Councilman

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mike Voirol, Councilman

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Dean Gerig, Councilman

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 John Renner, Councilman

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Michael Martin, Councilman

ATTEST:

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Timothy Cummins, Clerk-Treasurer

The foregoing resolution passed by the Council is signed and approved ( ) / not approved ( ) by me on the same date.

 By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Joseph Kelsey, Mayor of the City of Woodburn