

\*\*\*TO BE PUBLISHED\*\*\*

Minutes for the Woodburn City Council Meeting on September 6th, 2022:

The meeting began at 7:00pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls as well as Councilmen Voirol, Martin, Thompson, Gerig, and Watts. Chief Parker was not present. Dewayne Heckley with the Main Street Organization and Kaleb Dienelt with Reliance were also present.

Chief's Report: Nothing to report.

Superintendent's Report: There have been three fire hydrants that were struck in the last month that need replaced. The Superintendent gave an update on the lagoon clean closure project.

Mayor's Report: The Mayor went over details to revive an Economic Development Commission for the City of Woodburn and the expectation to create residential TIF areas in two locations contained within the City with this commission. Nothing was determined at this time, but additional discussion will take place at a future meeting. The Mayor received an additional quote for landscaping from JP Landscaping and Lawn Care and is recommending that Council move forward with this quote. After discussion, it was determined to proceed with the quote from JP Landscaping and Lawn Care. The Mayor requested permission to act on behalf of the City regarding the upcoming INDOT trail and sidewalk project that is to be let on September 14th. After discussion, Councilman Watts moved to allow the Mayor to act on behalf of the City to accept the lowest bid submitted to INDOT, assuming that it is no more than 15% over the engineering estimate, second by Councilman Thompson, all in favor.

Clerk-Treasurer's Report: The meeting minutes were presented from the August 15<sup>th</sup> meeting. After discussion, Councilman Watts moved to accept the minutes from the August 15<sup>th</sup> meeting as presented, second by Councilman Thompson, all in favor. The warrants were presented. After discussion, Councilman Watts moved to pay the warrants as presented, second by Councilman Thompson, all in favor. The Clerk-Treasurer presented the Council with the results of the budget priority survey based on submitted responses. The Clerk-Treasurer asked the Council if there were any additional suggestions to implement within the 2023 calendar year budget, as the next Council meeting will begin with a public hearing to consider the budget, followed by the first reading of the budget and both salary ordinances. The Clerk-Treasurer went over details regarding Ordinance 22-1407 (Authority Regarding ACH & EFT Transactions) and why it is necessary to consider. After discussion, Councilman Watts moved to read Ordinance 22-1407 by title only, second by Councilman Voirol, all in favor. Councilman Voirol moved to accept the first reading of Ordinance 22-1407, second by Councilman Watts, all in favor. Councilman Watts moved to suspend the rules to waive any additional readings and adopt Ordinance 22-1407 as presented, second by Councilman Thompson, all in favor. Ordinance 22-1407 is ratified as presented. The Clerk-Treasurer had asked the attorney to review a current arrangement between the City and a local business regarding annual fire protection services. Suggestions were made and it was determined that it would be reasonable to implement the proposed changes in one form or another starting at the beginning of next year, but for this year, the arrangement would more than likely remain the same as before.

Councilmen's Report: On Sunday, December 4<sup>th</sup>, the Santa Toy Patrol will take place at the Woodburn Community Center. Interested parties should contact Tonya via text at 260-255-0075. Councilman Watts

mentioned that there was a pole light that is still out. He also wanted clarification as to whom should take care of the high weeds at the Homestead Addition Phase III. He also wanted to smooth out the dirt at the old American Legion lot.

Audience: A resident came in to discuss the potential to adjust her utility bill as her usage was unusually high. It was determined that her dogs had turned on the outdoor spicket and it was discovered the next day. After discussion, Councilman Watts moved to adjust the sewer portion of the bill to reflect the average bill for all affected months, second by Councilman Thompson, all in favor. A resident came in to discuss the potential to adjust her utility bill as her usage was higher than normal. It was determined that her water softener was recycling excessively and that this water was not treated. After discussion, Councilman Gerig moved to adjust the sewer portion of the bill to reflect the average bill for all affected months, second by Councilman Thompson, all in favor. A representative of a local church came in due to an unusually large water bill. After discussion, it was determined to not extend any discount at this time. Dewayne began a discussion about the Main Street Organization and what the board wishes to do at this point. He then went through a list of accomplishments that have been achieved since inception and informed the Council that many members anticipate retiring at the end of this year. They are asking for volunteers to consider taking over this responsibility lest the organization be disbanded. Interested parties should connect via facebook at Woodburn Mainstreet or City Hall in person. Kaleb went over details regarding the potential of installing fiber at the previously established section of Homestead Addition, the new section of Homestead Addition, and Ashler Point. Due to extremely high costs associated with this project, he was asking for an engineer's estimate and possibly alternatives. A resident asked to sell barbecue during the city-wide garage sales at the old American Legion site. It was determined that this would be allowed.

Councilman Thompson moved to adjourn the meeting, second by Councilman Voirol, all in favor. Meeting was adjourned at 8:46pm.

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