

## Board of Works and Public Safety Meeting 12/5/2022:

The meeting began at 5:30pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls, Officer Cowan as well as Board Members Hoepfner and Heckley. Chief Parker was not present.

Chief's Report: Officer Cowan was present to answer questions that the Board and/or audience might ask of the department.

Superintendent's Report: The wreaths and banners have been placed on Main Street. The lights hanging off of the water tower need replaced and consequently are not turned on at the moment.

Clerk-Treasurer's Report: Minutes were presented from the meeting on 11/21/2022. After inspection, Mayor Kelsey moved to approve the minutes from 11/21/2022 as presented, second by Board Member Heckley, all in favor. The lagoon clean closure project has concluded and consequently there is a request to draw the remainder of the SRF loan as part of this final payment. The invoice to be paid totals \$473,660. After discussion, Mayor Kelsey moved to pay Draw # 59 to Fox Contractors in the amount of \$198,521, which is the remaining amount of funds to be paid from the SRF draw down loan, second by Board Member Heckley, all in favor. Mayor Kelsey moved to submit, for Council's approval at the December 19<sup>th</sup> meeting, the remaining portion of this invoice to be paid from City coffers to cover the shortfall, second by Board Member Hoepfner, all in favor. The Superintendent recommended holding this last payment until IDEM presents the City with documentation confirming that the project has concluded as intended. The Clerk-Treasurer presented end-of-year paperwork for the Board's consideration. This included certification that City employees, on behalf of the City, did not award contracts that would benefit them financially. The nepotism form and the handbook acknowledgement form were also distributed to each employee present. Times and dates for 2023 meetings were presented for consideration with suggested changes noted.

Mayor's Report: The Mayor gave an update on the lights that are to be replaced on Main Street. He also gave an update on issues that are occurring with light pole locations on Main Street. The City attorney is still reviewing the proposed standard operating procedures for the PD body and car cameras.

Board Member's Report: Board Member Hoepfner asked the Superintendent if he had a map of the new streets for the first responders and for Allen County GIS purposes. The Superintendent will obtain a copy of this map and distribute this information accordingly. Board Member Heckley asked if there was anything reasonable that the City could do to encourage the owner of the previous PNC building to clean up the property. It was confirmed that a discussion will occur at the upcoming Council meeting tonight to consider what options are available.

Audience: Nothing to report.

Mayor Kelsey moved to adjourn the meeting, second by Board Member Hoepfner, all in favor. The meeting was adjourned at 6:15pm.