

\*\*\*TO BE PUBLISHED\*\*\*

Minutes for the Woodburn City Council Meeting on January 16<sup>th</sup>, 2023:

The meeting began at 7:00pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls as well as Council Members Sarrazine, Gerig, and Watts. Chief Parker, Councilman Martin, and Councilwoman Thompson were not present. Herb Anderson with New Allen Alliance was also present.

Chief's Report: Nothing to report.

Superintendent's Report: Parts have arrived for the fourth and final light on Main Street that needs to be replaced and should be replaced in short order.

Mayor's Report: Nothing to report.

Clerk-Treasurer's Report: The meeting minutes were presented from the January 3<sup>rd</sup> meeting. After discussion, Councilman Gerig moved to accept the minutes from the January 3<sup>rd</sup> meeting as presented, second by Councilwoman Sarrazine, all present in favor. The warrants were presented. After discussion, Councilman Watts moved to pay the warrants as presented, second by Councilwoman Sarrazine, all present in favor. When entering new water rates into the City's utility billing program, it was discovered that certain business accounts had been billed incorrectly. These accounts were billed in excess of what they should have been billed. According to Ordinance G-91-1048, the City is able to look back up to one calendar year from when an error is discovered and can correct accordingly. After discussion, it was determined to write checks and letters explaining the issue to the owners of all affected accounts. The Clerk-Treasurer presented a draft letter for the Council's consideration regarding outstanding fire hydrant maintenance invoices. After discussion, it was determined to change from what was proposed at the last meeting and that the City of Woodburn's collective position is that the invoices for fire hydrant maintenance should be billed to the respective Townships and not to the fire territory. Councilman Watts offered to draft a letter expressing the position of the City, for the East Central Fire Territory's consideration at their next meeting.

Councilmen's Report: A letter was written by a landlord on behalf of her tenant regarding damage to the property due to a water pipe bursting. She is requesting an adjustment for the sewer portion of the bill. After discussion, Councilman Watts moved to adjust the sewer portion of the bill for all affected months, second by Councilwoman Sarrazine, all present in favor.

Audience: Herb gave an update on New Allen Alliance matters.

Councilman Watts moved to adjourn the meeting, second by Councilwoman Sarrazine, all present in favor. Meeting was adjourned at 8:21pm.

Go to [www.cityofwoodburn.org](http://www.cityofwoodburn.org) to see previously approved minutes and recent community news.