

Board of Works and Public Safety Meeting 8/7/2023:

The meeting began at 5:30pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls as well as Board Members Hoeppner and Heckley. Chief Parker was not present.

Chief's Report: Nothing to report.

Superintendent's Report: The Superintendent gave an update on the work in process for the lift station project on Woodburn Road. He also went over a recent IDEM report and explained what changes are required for implementation. He recommended that the water towers be painted in the next few years. The Superintendent went over information of an addition called Maumee Meadows that if built, will provide up to 112 homes just North of City Hall on the West side of State Road 101.

Clerk-Treasurer's Report: Minutes were presented from the meeting on 7/17/2023. After inspection, Mayor Kelsey moved to approve the minutes from 7/17/2023 as presented, second by Board Member Hoeppner, all in favor. The Clerk-Treasurer presented 2nd quarter financials. This included expense and revenue reports, fund balances, and bank statements for the board's consideration. For more involved analysis, the Clerk-Treasurer is available between meetings to answer any questions from board members. The Clerk-Treasurer is starting to prepare the first draft of the 2024 budget. He is asking for Board Members to suggest ideas for implementation. The Clerk-Treasurer presented the Board with a potential contract for Kevin Hileman, the future Clerk-Treasurer for the City of Woodburn. This would allow Kevin to job shadow in the office, with pay, prior to taking office at the beginning of next year. After discussion, Mayor Kelsey moved to approve the contract as proposed, second by Board Member Heckley, all in favor.

Mayor's Report: The Mayor discussed the bids that were opened for the Community Crossings project on August 1st at City Hall. While the low bid was API at \$534,600.00, API had not provided a Financial Statement, and it was determined that their bid was invalid for this reason. After discussion, Board Member Heckley moved to proceed with the second lowest bid, from Wayne Asphalt, in the amount of \$566,859.07, second by Mayor Kelsey, all in favor. The Clerk-Treasurer will get back with A & Z Engineering to make sure that the City of Woodburn and Wayne Asphalt are under contract by the INDOT deadline of August 10th.

Board Member's Report: Nothing to report.

Audience: Nothing to report.

Mayor Kelsey moved to adjourn the meeting, second by Board Member Heckley, all in favor. The meeting was adjourned at 6:36pm.