

\*\*\*TO BE PUBLISHED\*\*\*

Minutes for the Woodburn City Council Meeting on August 21<sup>st</sup>, 2023:

The meeting began at 7:00pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls, Chief Parker as well as Council Members Sarrazine, Martin, Gerig, and Watts. Council Member Thompson was not present. Rachel Black with the Allen County Department of Planning Services, Scott Parker with BMP Real Estate Holdings, and Josh Hoepfner with the Woodburn Youth League were also present.

Chief's Report: The PD 2016 Ram truck has been paid for and delivered to the Town of Milford since the last meeting. The new PD 2023 Tahoe is still being outfitted by Copsgear. The Chief is looking to purchase ammunition and replace the current TASERS by the end of the year.

Superintendent's Report: The Superintendent went over details for the sewer lift station project on Woodburn Road.

Mayor's Report: Nothing to report.

Clerk-Treasurer's Report: The meeting minutes were presented from the August 7<sup>th</sup> meeting. After discussion, Councilman Gerig moved to accept the minutes from the August 7<sup>th</sup> meeting as presented, second by Councilwoman Sarrazine, all present in favor. The warrants were presented. After discussion, Councilwoman Sarrazine moved to pay the warrants as presented, second by Councilman Watts, all present in favor. The Clerk-Treasurer has prepared the first draft of the 2024 budget. He is asking for Council Members to suggest ideas for implementation at this time. Suggestions were noted and the final spending approval for the 2024 calendar year is scheduled to be approved at the October 2<sup>nd</sup> meeting.

Councilmen's Report: Councilman Watts went over details from his meeting with staff for the Lifewise proposal. He had drafted a tentative letter to submit to Lifewise for their use in discussion with the EACS board. After discussion, Councilwoman Sarrazine moved to submit the documents as presented, second by Councilman Gerig, all present in favor.

Audience: Rachel described the reasons for presenting Resolution 23-276 (Waiving Non-Compliance for BMP Real Estate Holdings, LLC). After discussion, Councilman Watts moved to read Resolution 23-276 by title only, second by Councilwoman Sarrazine, all present in favor. Councilman Watts moved to accept the first reading of Resolution 23-276, second by Councilwoman Sarrazine, all present in favor. Councilwoman Sarrazine moved to adopt Resolution 23-276 as presented, second by Councilman Gerig, all present in favor. The Clerk-Treasurer presented a letter from Ramco asking the Council to consider an adjustment to their utility bill due to a burst hose that caused substantially more water to be used than normal. After discussion, Councilwoman Sarrazine moved to adjust the sewer portion of the utility bill to reflect the average use for all affected months, second by Councilman Gerig, all present in favor. Josh went over details for a new t-ball diamond at the park and asked the City to consider contributing to some of the costs involved. After discussion, Councilman Watts moved to pay for the fence at this 5<sup>th</sup> diamond in an amount not-to-exceed \$4,500, second by Councilwoman Sarrazine, all present in favor.

Councilwoman Sarrazine moved to adjourn the meeting, second by Councilman Gerig, all present in favor. Meeting was adjourned at 7:59pm.

Go to [www.cityofwoodburn.org](http://www.cityofwoodburn.org) to see previously approved minutes and recent community news.