

## Board of Works and Public Safety Meeting 10/2/2023:

The meeting began at 5:30pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Superintendent Walls, Chief Parker as well as Board Member Hoeppner. Clerk-Treasurer Cummins and Board Member Heckley were not present. Superintendent Walls took notes for the meeting. Representatives from Waste Management and Republic Services were also present.

The meeting began with the opening of the trash bids that were being received up to and until the beginning of the meeting. The apparent lowest responsive and responsible bidder was Waste Management. Pending attorney review, the contract will be awarded at the subsequent meeting to Waste Management.

Chief's Report: Nothing to report.

Superintendent's Report: The Superintendent wanted to discuss an issue with a manhole in a farmer's field. This manhole had been sealed previously and has since been broken and will need to be replaced. The Mayor will reach out to the farmer to discuss possible remedies to this issue. The Superintendent gave an update on the sewer lift station project that has gone on longer than initially expected. The Mayor asked the Superintendent to follow up with the high school to let them know of the progress of this project. Utility staff will begin leaf pickup next week and will continue as needed.

Clerk-Treasurer's Report: Minutes were presented from the meeting on 9/18/2023. After inspection, Mayor Kelsey moved to approve the minutes from 9/18/2023 as presented, second by Board Member Hoeppner, all present in favor. The 2024 expenditure guidelines for utility spending were supposed to be approved at this meeting, but because the Clerk-Treasurer was ill and unable to attend the meeting, this will be postponed until the next meeting.

Mayor's Report: The second pay application for the sewer lift station project is now ready for approval. Both the first and the second applications are waiting to be paid until guidance from the Allen County Commissioners is finalized. It was determined that the last portion of retainage due to Fox Contractors from the Lagoon Clean Closure Project was never paid out. After discussion, Mayor Kelsey moved to pay this retainage amount after receiving a formal pay application from Commonwealth, second by Board Member Hoeppner, all present in favor.

Board Member's Report: Nothing to report.

Audience: Nothing to report.

Mayor Kelsey moved to adjourn the meeting, second by Board Member Hoeppner, all present in favor. The meeting was adjourned at 6:06pm.