

\*\*\*TO BE PUBLISHED\*\*\*

Minutes for the Woodburn City Council Meeting on November 6<sup>th</sup>, 2023:

The meeting began at 7:00pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls as well as Council Members Sarrazine, Martin, Gerig, and Watts. Chief Parker and Council Member Thompson were not present.

Chief's Report: Nothing to report.

Superintendent's Report: Nothing to report.

Mayor's Report: Mayor Kelsey discussed options for the City to respond to the non-payment of hydrant fees by Milan Township. He would like to either see the Milan Township amount for hydrant use be paid in full, or if this is not possible, that either the amount be passed on to the end user or hydrants be decommissioned as they need replaced until this amount is satisfied. After discussion, it was determined that the Mayor will reach out to the Havenwood homeowner's association to discuss a recently decommissioned hydrant there in an effort to discover what input they may have for the Milan Township Trustee. The Mayor explained a formal rezoning request for 4025 Carl Street that asked for a variance R1 zoning. This would allow the current child care center to continue to operate as normal without changing the zoning from R1. After discussion, it was determined that the City approves this recommendation. The Mayor will write a letter to this effect for the business owner's benefit for the upcoming public hearing. The Mayor explained that there are 19 homes that have been built in the Ashlar Pointe Addition with another 17 homes built in the Homestead Addition Phase III section to date. The Mayor gave an update on the work being done on the trail from Norfolk Southern.

Clerk-Treasurer's Report: The meeting minutes were presented from the October 2<sup>nd</sup> meeting. After discussion, Councilman Gerig moved to accept the minutes from the October 2<sup>nd</sup> meeting as presented, second by Councilman Watts, all present in favor. The warrants were presented. After discussion, Councilman Watts moved to pay the warrants as presented, second by Councilwoman Sarrazine, all present in favor. Pay application #1 for the 2023 Community Crossings Matching Grant program through INDOT was presented for inspection and payment. After discussion, Councilwoman Sarrazine moved to pay the \$237,993.09 to Wayne Asphalt Construction, second by Councilman Watts, all present in favor. The Clerk-Treasurer explained the financial impact for the summer meter program for 2023.

Councilmen's Report: Councilwoman Sarrazine inquired about the proposed Maumee Meadows addition and if any progress had been made. The Mayor asked the current owner to voluntarily annex the portion of the land that is not in the City limit, as a portion of the land in question is in the City limits and a portion is not. Councilman Martin inquired about details about the old PNC building. The Mayor gave an update on what he believed was to be the outcome for the building's use. Councilman Martin also asked about what was being done at the old Horizon Bank building. The Mayor explained that BF Goodrich was still in that location for temporary use. Councilwoman Sarrazine inquired about the timeframe for the installation of new officers. The Mayor explained that this will occur in anticipation of January 1<sup>st</sup>, which will be the first day of the new term.

Audience: Kevin Hileman asked the Council to consider a request to purchase a new computer and three years of AppleCare+ for him in the amount of \$4,547.95 in anticipation of his installation for the 1<sup>st</sup> of

the year as the Clerk-Treasurer. After discussion, it was determined to wait until the next meeting where the IT representative from Reliance is expected to attend in order to more properly consider this proposal.

Councilwoman Sarrazine moved to adjourn the meeting, second by Councilman Martin, all present in favor. Meeting was adjourned at 7:54pm.

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