

TO BE PUBLISHED

Minutes for the Woodburn City Council Meeting on December 4th, 2023:

The meeting began at 7:00pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls, Chief Parker as well as Council Members Martin, Gerig, and Watts. Council Members Sarrazine and Thompson were not present. Dave Schwab and Beth Morales with the Allen County Plan Commission and Kaleb Dienelt with Reliance were also present.

Chief's Report: Nothing to report.

Superintendent's Report: The Superintendent gave an update on the sewer project out at the high school. Christmas lights have been placed downtown, as well as on the tree in the plaza and on the water tower. There was a water main break near Hetrick on Woodburn Road that was fixed the day after Thanksgiving.

Mayor's Report: The Mayor thanked the Superintendent for getting all of the lights put up throughout the City. He then mentioned that the sewer project along Woodburn Road, near the high school, is coming to completion with the first two pay applications yet to be paid. The City is waiting for the County to either issue payment to the City or the contractor directly for their portion. The Mayor shared a comment that had been submitted online thanking the first responders in the community. He then thanked the Superintendent and Chief for their efforts within the community.

Clerk-Treasurer's Report: The meeting minutes were presented from the November 20th meeting. After discussion, Councilman Watts moved to accept the minutes from the November 20th meeting as presented, second by Councilman Gerig, all present in favor. The warrants were presented. After discussion, Councilman Watts moved to pay the warrants as presented, second by Councilman Gerig, all present in favor. Resolution 23-279 (Transfers w/In Funds and Into Rainy Day Fund) was presented to Council for their consideration. After discussion, Councilman Gerig moved to read Resolution 23-279 by title only, second by Councilman Watts, all present in favor. Councilman Watts moved to accept the first reading of Resolution 23-279, second by Councilman Gerig, all present in favor. Councilman Watts moved to adopt Resolution 23-279 as presented, second by Councilman Martin, all present in favor.

Councilmen's Report: Councilman Martin explained that he had to take considerable time to talk to the trash company to replace his trash bin and wanted to share in case similar issues came into City Hall.

Audience: Dave went over the details regarding potential changes to the City's floodplain ordinance that were incorporated into Ordinance 23-1420 (Amend Current Floodplain Zoning). After discussion, Councilman Watts moved to read Ordinance 23-1420 by title only, second by Councilman Martin, all present in favor. Councilman Watts moved to approve the first reading of Ordinance 23-1420 as presented, second by Councilman Gerig, all present in favor. Kaleb went over details for potential improvements to the IT environment. He is proposing that it be upgraded to allow a PLC for the water treatment plant as well as using Scadata software to monitor this system. This will allow for low level warnings to be tested and can allow for more involved monitoring in the future. The Board of Works approved a discovery process this evening to determine total costs and equipment involved with this proposal. The discovery phase will cost approximately \$6,500, which will be paid half by the water utility and half by the sewer utility.

Councilman Watts moved to adjourn the meeting, second by Councilman Gerig, all present in favor.
Meeting was adjourned at 7:32pm.

Go to www.cityofwoodburn.org to see previously approved minutes and recent community news.